

To: Coos Watershed Association Board of Directors
From: Marty Giles, President
Date: September 12, 2011
Subject: Board Meeting Notice

TUESDAY, September 13, 2011
7:00 A.M.
Menasha / Campbell Training Room
North Bend

AGENDA

Introductions – Marty Giles, President

Approval of July minutes – Marty Giles President (5 minutes)

Executive Committee Report – Marty Giles, President (10 minutes)

August Quarter Financials

Executive Director Report – Jon Souder (15 minutes)

Introduction of Emily Wright, our new AmeriCorps VISTA member

Cooperative Agreement with Coos County for Roads Partnership

Status of banking services transfer.

Election of New Board of Directors Members – Marty (15 minutes) **ACTION ITEM**

The Executive Committee met to review potential new members for the Board of Directors and nominates three people:

Allen Solomon, who was the keynote speaker at our 2009 Annual Meeting. Al lives in Charleston, and is a member of the Partnership For Coastal Watersheds (PCW) Steering Committee. Retired as a climate scientist for the U.S. Forest Service and Environmental Protection Agency, Al is a named contributor in the 2007 Nobel Peace Prize awarded to the Intergovernmental Panel on Climate Change (IPCC).

Jennifer Wirsing is a Professional Engineer and Engineering Services Coordinator for the Public Works Department of the City of Coos Bay. Jennifer has expertise in stormwater management and water resources. A resident in Bandon and a native of Medford, Jennifer has returned to Oregon after 20 years in southern California where she worked for an engineering consulting firm after graduation from UCSD.

John Schaefer is a tribal member and water quality specialist for the Confederated Tribes of the Coos, Lower Umpqua, and Siuslaw Indians. A current member of the Tenmile Lakes Basin Partnership board, John is also an alternate Tribal representative on the boards of the Partners for the Umpqua River and the Siuslaw Watershed Council. John graduated with a B.S. in biology (marine emphasis) from OSU, he is also a certified SCUBA diver and has experience retrieving lost sampling equipment.

Projects Committee Update – Greg Stone/Dave Messerle & Nick Scheidt (15 minutes).

Nick will provide a status update on projects completed and in-progress for this summer and fall.

Other Business as Needed – Marty Giles, President

Coos Watershed Association
P.O. Box 5860
Charleston, Oregon 97420
Phone: (541) 888-5922
Fax: (541) 888-6111
Email: cooswa@cooswatershed.org

August 9, 2011

Executive Council Present

Marty Giles, President	Member-at-large
Mike Graybill	SSNERR
Greg Stone	Small Woodland Owners
Susanna Noordhoff	Cape Arago Audubon Society
Tom Hoesly	Menasha
Reese Bender	Northwest Steelheaders
Joan Mahaffy	Agriculture
Paul Merz	Fisheries & Aquaculture
Dave Messerle	Messerle & Sons

Others Present

Jon Souder	Coos WA
Aimee Peters	Coos WA
John Colby	BLM
John Shaefer	CTCLUSI
Jen Feola	ODFW
Bryan Duggan	Coquille Indian Tribe
Sammie Arzi	Sterling Bank

Approval of June Minutes

Minutes were approved as submitted.

Executive Committee Report

June, July, and 2nd Quarter Financials

Marty said the Executive Committee reviewed the financial information for July and August. She said the bank balance in July was \$194,694.14, the net income was almost \$6,000.00, and there was a good cash flow. Marty said the bank balance for August was \$269,606.00, the outstanding advance amount was about \$200,000.00, and the submitted requests amount was about \$180,000.00. She reported there were nine summer hires, two through Cardinal.

Board Members and Officers recruitment status update

Marty said potential new Board members that were invited to the September Board meeting were Al Solomon, James L. Moore, Jennifer Wersing, and Jeff Hill. She said at that meeting they would discuss a date for the next project tour.

Executive Director Report

AmeriCorps VISTA member arrival

Jon said the new VISTA member will be in town next Thursday, her name is Emily Wright and she is from Wisconsin. He said she is well qualified and has experience raising funds. Jon said the VISTA program is targeted towards program, project, and fund development work. He said she would work on developing the internship program with Southwestern Oregon Community College, work on the Matson plan, and work on an annual campaign. Joan asked what was different about the VISTA member and past AmeriCorp members. Jon said VISTA focuses on poverty areas and can work on projects our past AmeriCorp members couldn't do. Dave asked if the new member would work with the *Friends of Coos Watershed* group. Jon said she would.

Cooperative Agreement with Coos County for Roads Partnership

Jon said there were two projects within the agreement, South Sumner culverts and four culverts on Haynes Way. He said they could potentially add projects to the agreement as well. Jon said he met with County

Commissioners and the County Council to discuss the agreement and he would like to visit with them again to discuss the insurance requirements. He said he was working well with everyone from the County and was trying to recruit someone to be on the Board.

Quick summer projects update

Jon said the Skip Creek Bridge was being installed now. He said the road decommission on God's Thumb Creek had happened and a large wood placement was scheduled there this summer. Jon said there were two culverts being replaced in the Elliott, a third culvert on Elk Creek tributary and road decommission. He said large wood would be placed on Willanch Creek in late September as well as on Wren Smith Creek.

Jon said he had submitted his book chapter for review and was waiting for the results. He said he was still working on a couple of case studies. Joan asked who was publishing the book. Jon said Wiley-Blackwell and it comes out in 2012.

Greg asked how the contract with the County is different from competing with local business. Jon said Coos WA is bringing funding to the projects and hiring contractors and surveyors when needed. He also said they are focusing on projects that have a clear benefit for the watershed.

Susanna asked if there had been any progress on updates at Matson. Jon said no updates had been done at the site. He said a power budget had been put together and they were going to try to get Coos Curry Electric to donate services for it. They also talked to some Boy Scout groups about making some of the improvements their Eagle Scout project but they hadn't found any that were interested yet. Jon said they were working with the Coquille Tribal Community Fund to get money to work with the Boys and Girls Club to provide work for high school students on Fridays throughout the year. Susanna asked if The Wetlands Conservancy was putting any money into the facility. Jon said they were working on a site plan.

Switch Don Yost and Elise Hamner's positions on the Executive Committee

Marty said she spoke with both Don and Elise about switching positions on the Executive Committee, Elise would take over as Treasurer and Don would be Vice President. Both agreed to the change. Reese motioned for Elise and Don to switch positions on the Executive Committee. Dave seconded the motion. All were in favor of the change.

Coos WA Bank Account

Aimee said Coos WA was currently banking with Umpqua Bank and they have a business checking account and a sweep account. She said there was a \$50/month fee for the sweep account and they were only making about \$43/month in interest on it. She said Coos WA was interested in doing more online banking such as direct deposit for payroll and paying bills online. She said with Umpqua Bank if they were to start using those features direct deposit would cost at least \$20/month and \$7.50/month for online bill pay. Aimee said she and Jon met with Sammie and Rick from Sterling Bank and they put a proposal together for Coos WA. She said if they switched to Sterling they could use those features for free with the type of checking account Coos WA qualifies for. Sammie provided a Sterling Bank packet for the Board members that contained a description of the account options they offer. She said they have 180 branches, they are publicly traded, and the home office is in Spokane. Jon said they would talk to Hough MacAdam and Wartnik about the online security features to make sure there was enough oversight. Mike asked if there were any charges for terminating the accounts at Umpqua Bank. Jon said he didn't think there were and it would take about three months to switch accounts over to Sterling Bank. Mike asked if the Executive Committee supported this change. Jon said they did. Mike motioned to move Coos WA's bank accounts from Umpqua Bank to Sterling Bank. Greg seconded the motion. All were in favor of the change.

Coos WA staff compensation review

Marty said the Executive Committee would like to review the entire staff's compensation, not only Jon's. She said they were looking for volunteers for an Ad hoc committee to review and compare the staff's compensation. Mike said he thought it was a good idea to have the Treasurer or someone from the Executive Committee on the Ad hoc committee. Jon said he already has research on the compensation and Aimee would

be helping the committee. He said it would only be a couple of meetings and they were hoping to be done by the end of the calendar year. Susanna, Mike, and Dave volunteered for the committee.

Other Business as Needed

Greg asked if an updated list of Board members could be sent out. Aimee said she would do that.

Mike said he thought finding representation from the mining operations in town might be a good addition to the Board.

Paul said the eyed egg injections project on Catching was moving forward for this winter. He said South Coast STEP is having an event August 20th at Tugman.

Bryan said the Coos and Coquille grant team for the 2011-2013 biennium was working on their bylaws and funding should be available in September or October.

Next Meeting: September 13th at 7am at Menasha.