

## **Request for Technical Assistance Proposals** **ORCCA Low Impact Development Demonstration Site**



### **Summary**

The Coos Watershed Association (CoosWA) seeks a contractor to provide technical assistance for low-impact development (LID) to Oregon Coast Community Action (ORCCA) in the development of its new 5-acre campus in Coos Bay, Oregon. A total of \$10,000 will be available for this technical assistance beginning on July 1, 2010, or as soon thereafter as a contract is signed and terminating by June 30, 2012, or whenever available funding is expended.

The technical assistance provider(s) will:

- Work closely with ORCCA staff and all site managers (architect, engineers etc.) to negotiate and align site LID.
- Provide LID recommendations and designs to site managers.
- Recommend water quality protection measures for construction phase, and provide outreach to construction staff.
- Provide information about the specific LID practices and conditions for use in interpretive signs, LID outreach education and funding proposals, and
- Be available to meet with media and others for LID public education purposes as needed.

### **Background and Priority**

The goal of the requested technical assistance is to develop a public demonstration site of LID practices while addressing ORCCA's LID priorities. Funding to achieve this outcome will be provided by a grant from the Oregon Department of Environmental Quality (DEQ) to the CoosWA. The overall goal of this grant is to improve water quality conditions in the long-term by increasing public awareness of stormwater issues and access to LID solutions. DEQ has specifically identified the local problem as, "*Land development and management practices resulting in increased pollutant delivery and modified hydrology*".

The CoosWA will administer the \$10,000 and provide the contractor with periodic reimbursements upon invoices based on an approved scope of work and contract. There is a preference among the Project partners to contract with local technical assistance providers or to support collaborations that increase local capacity to provide LID technical assistance in the future. Applications should demonstrate how local capacity-building will be achieved by the contractor.

### **How to Apply**

Applicants should review all packet materials (go to <http://www.cooswatershed.org/employment.html>) and submit a cover letter, resume, and proposed \$10,000 budget to CoosWA by June 30, 2010. Proposed budgets should address ORCCA's LID priorities with reference to the site plans. Additional installation and maintenance expenses needed beyond the \$10,000 will be sought as needed. Send application materials to [bjoyce@cooswatershed.org](mailto:bjoyce@cooswatershed.org) or mail: Bessie Joyce/ CoosWA PO Box 5860 Charleston OR 97420

### **Proposal Review Criteria**

The CoosWA and ORCCA will review technical assistance proposals with the following selection criteria:

- LID design and implementation experience, with preference for water quality protection on commercial developments.
- LID experience or knowledge specific to Pacific Northwest coastal conditions.
- Experience and willingness to collaborate with other site managers.
- Cohesiveness and capacity-building qualities of a *technical assistance team* approach.
- Oral, graphic, and written presentation skills.

CoosWA will notify applicants by email on or before July 2, 2010 of the selected contractor. CoosWA and ORCCA reserve the right to negotiate a mutually agreeable contract with any bidder. Selection of the successful bidder will be based solely on the best interest of CoosWA and ORCCA and not on price alone.